

STATE OF IDAHO        )  
                              : ss.                    Thursday, January 2, 2025  
County of Bingham    )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:               Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

**PUBLIC HEARING TO RECEIVE COMMENT REGARDING PROPOSED MODIFICATIONS TO BINGHAM COUNTY CODE TITLE 1 "ADMINISTRATION", CHAPTER 6 "CONDUCT OF PUBLIC HEARINGS"**

Present:                Ryan Jolley- County Legal Counsel  
Via Zoom:               Tiffany Olsen- Planning & Development Director

The Board held a Public Hearing to receive comment regarding the proposed modifications to Bingham County Code Title 1 "Administration", Chapter 6 "Conduct of Public Hearings". Chairman Manwaring welcomed all to the meeting and introductions were held.

Ms. Olsen presented the proposed modifications, which were as follows:

TITLE 1 ADMINISTRATION  
CHAPTER 6  
CONDUCT OF PUBLIC HEARINGS

SECTION:

- 1-6-1: Authority
- 1-6-2: Notice Required
- 1-6-3: Records Maintained
- 1-6-4: Order Of Events
- 1-6-5: Testimony
- 1-6-6: Copies Of Official Record Available
- 1-6-7: Rulings By Presiding Officer

1-6-1: AUTHORITY:

All public hearings conducted pursuant to Idaho Code title 67, chapter 65 shall comply with the standards set forth in this chapter.

1-6-2: NOTICE REQUIRED:

Prior to conducting a public hearing as specified herein, proper notice of said public hearing shall be given as required by Idaho Code title 67, chapter 65.

1-6-3: RECORDS MAINTAINED:

The respective Clerks of the County Commissioners and Planning and Zoning Commission holding public hearings pursuant to Idaho Code title 67, chapter 65 shall maintain records of the proceedings in accordance with regulations found in Idaho Code, and the County's adopted Records Retention Policy, in the following manner:

- ~~A. Transcribable verbatim recordings of the proceedings shall be maintained for six (6) months from the date of the final decision on the matter.~~
- ~~B. Originals of written exhibits to the hearing record and copies of applications shall be maintained for three (3) years from the date of the hearing.~~
- ~~C. Minutes which catalog the occurrences of the public hearing shall be maintained as required by pertinent sections of the Idaho Code.~~

1-6-4: ORDER OF EVENTS:

Public hearings shall follow the order of events set forth below:

A. Explanation of ~~subject the application or subject~~ of the hearing which may include a report from staff or County legal counsel;

B. Presentation ~~of by the applicant or the applicant's representative which shall be defined as one person;~~

~~C. Following the presentation, there will be time allotted for questions pertaining to the subject;~~

~~DC. Testimony from audience in favor of, in neutral, and/or against the proposal;~~

~~ED. Rebuttal from the applicant or the applicant's representative who presented the proposal. The County Commissioners, Planning and Zoning Commission -~~

~~E. Closure of oral testimony from applicant or the applicant's representative and audience;~~

F. Discussion of hearing subject among County Commissioners or Planning and Zoning Commission members; questions may also be directed to County staff and/or County legal counsel during this period; and

G. Conclusion of hearing process.

H. At any point during the public hearing, the County Commissioners, Planning and Zoning Commission, County staff and/or County legal counsel may ask questions of the person providing testimony.

1-6-5: TESTIMONY:

A. Oral Testimony:

1. Time Limitation On Oral Testimony: The presiding officer may limit the time allotted to presentation of oral testimony at a public hearing. Any such allocation of time shall provide for a reasonable opportunity for proponents and opponents of an issue to be heard.

2. Standards For Oral Testimony: Oral testimony made at a public hearing shall comply with the following standards:

a. Testimony should directly address the public hearing subject and show cause, if any, if the requested application meets or does not meet the regulations of Bingham County Code and/or Idaho Code;

~~Testimony should directly address the subject at hand;~~

b. Testimony should not be repetitious with other entries into the record;

c. Testimony shall comply with any time restrictions established by the presiding officer;

d. Testimony should not be personally malicious, contain profanities, be obscene or threatening in any form;

e. It may be required that persons wishing to give testimony will be asked to sign a statement prior to the beginning of the hearing stating their wishes to give testimony; in such cases, only those persons who have expressed such a desire will be heard; **and**

f. In such cases and where an allotted time has been given, a person may give his or her time to a spokesperson in order for them to have adequate time to present their testimony.

#### B. Written Testimony:

1. Compliance With Standards: Written testimony submitted for inclusion in the record of any public hearing shall comply with the following standards:

a. Written testimony must be submitted prior to the time announced for the hearing. No more than two (2) pages of written testimony will be accepted less than eight (8) calendar days before a hearing;

b. Written testimony shall include the signature and address of the submitter;

c. Written testimony should address the issue at hand; **and**

d. Written testimony should not be personally malicious; **and,**

~~e. The presiding officer shall require an oral reading of such written testimony.~~

2. Failure To Comply: If written testimony fails to comply with the aforementioned standards, the presiding officer may declare such testimony inadmissible.

#### 1-6-6: COPIES OF OFFICIAL RECORD AVAILABLE:

Copies of material submitted for inclusion in the official record of a public hearing shall be available to interested parties upon payment of the usual charges for research and copying made by the County.

#### 1-6-7: RULINGS BY PRESIDING OFFICER:

All rulings shall be decided by the presiding officer of any board conducting a public hearing with right of appeal to the Commissioners by any member present. "Robert's Rules of Order" shall govern the conduct of all public hearings in which the rules are applicable, and in which they are not inconsistent with the bylaws, special rules of order of the County Commissioners or of any board or commission or the laws of the State of Idaho.

There were no questions for county staff at this time.

Chairman Manwaring opened the meeting for public testimony.

Chairman Manwaring asked if there was testimony in favor of the proposed amendments. There were none.

Chairman Manwaring asked if there was testimony in neutral of the proposed amendments. There were none.

Chairman Manwaring asked if there was testimony in opposition of the proposed amendments. There were none.

The Public Hearing was closed to public testimony and the Board held deliberation, which was as follows:

**Decision: Commission Jackson moved to approve and sign Bingham County Ordinance 2025-01, an ordinance of Bingham County, a political subdivision of the State of Idaho, to amend Bingham County Code Title 1 "Administration" Chapter 6 "Conduct of Public Hearings", providing that this ordinance shall be in full force and effect as of its passage, approval, and publication according to law. Commissioner Jensen seconded. All voted in favor. The motion carried and said ordinance was approved, executed and recorded as follows:**

Instrument # 767451

BINGHAM COUNTY

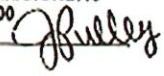
1-2-2025 11:27:59 AM No. of Pages: 3

Recorded for ; BINGHAM COUNTY COMMISSIONERS

PAMELA W. ECKHARDT

Fee: 0.00

Ex-Officio Recorder Deputy



BINGHAM COUNTY ORDINANCE 2025-01

TITLE 1 "ADMINISTRATION"  
CHAPTER 6 "CONDUCT OF PUBLIC HEARINGS"

AN ORDINANCE OF BINGHAM COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF IDAHO, TO AMEND BINGHAM COUNTY CODE TITLE 1 "ADMINISTRATION" CHAPTER 6 "CONDUCT OF PUBLIC HEARINGS", PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT AS OF ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Bingham County Board of County Commissioners ("Board") held a Public Hearing on January 2, 2025 to review proposed amendments to Title 1 *Administration* Chapter 6 *Conduct of Public Hearings*; and

WHEREAS, the Board found the proposed amendments provide clarification on maintenance of records; further defines the order of events during public hearings; provides for rebuttal testimony to be presented; provides additional standards for oral testimony; sets a date of when written testimony can be accepted greater than eight (8) pages; removes the requirement to orally read written testimony at the public hearing; and overall improves the administration and conduct of public hearings; and

WHEREAS, the Board found the proposed amendments to Title 1 Chapter 6 are reasonably necessary, in the interest of the public, and that the amendments should be adopted.

NOW THEREFORE, BE IT ORDAINED BY THE BINGHAM COUNTY, BOARD OF COUNTY COMMISSIONERS, AS FOLLOWS:

Section 1: Title 1 Chapter 6 shall read:

TITLE 1 ADMINISTRATION  
CHAPTER 6  
CONDUCT OF PUBLIC HEARINGS

SECTION:

- 1-6-1: Authority
- 1-6-2: Notice Required
- 1-6-3: Records Maintained
- 1-6-4: Order Of Events
- 1-6-5: Testimony
- 1-6-6: Copies Of Official Record Available
- 1-6-7: Rulings By Presiding Officer

1-6-1: AUTHORITY:

All public hearings conducted pursuant to Idaho Code title 67, chapter 65 shall comply with the standards set forth in this chapter.

**1-6-2: NOTICE REQUIRED:**

Prior to conducting a public hearing as specified herein, proper notice of said public hearing shall be given as required by Idaho Code title 67, chapter 65.

**1-6-3: RECORDS MAINTAINED:**

The respective Clerks of the County Commissioners and Planning and Zoning Commission holding public hearings pursuant to Idaho Code title 67, chapter 65 and shall maintain records of the proceedings in accordance with Idaho Code.

**1-6-4: ORDER OF EVENTS:**

Public hearings shall follow the order of events set forth below:

- A. Explanation of the application or subject of the hearing which may include a report from staff or County legal counsel;
- B. Presentation by the applicant or the applicant's representative which shall be defined as one person;
- C. Testimony from audience in favor of, in neutral, and/or against the proposal;
- D. Rebuttal from the applicant or the applicant's representative who presented the proposal.
- E. Closure of oral testimony from applicant or the applicant's representative and audience;
- F. Discussion of hearing subject among County Commissioners or Planning and Zoning Commission members; questions may also be directed to County staff and/or County legal counsel during this period; and
- G. Conclusion of hearing process.
- H. At any point during the public hearing, the County Commissioners, Planning and Zoning Commission, County staff and/or County legal counsel may ask questions of the person providing testimony.

**1-6-5: TESTIMONY:**

**A. Oral Testimony:**

1. **Time Limitation On Oral Testimony:** The presiding officer may limit the time allotted to presentation of oral testimony at a public hearing. Any such allocation of time shall provide for a reasonable opportunity for proponents and opponents of an issue to be heard.

2. **Standards For Oral Testimony:** Oral testimony made at a public hearing shall comply with the following standards:

- a. Testimony should directly address the public hearing subject and show cause, if any, if the requested application meets or does not meet the regulations of Bingham County Code and/or Idaho Code;
- b. Testimony should not be repetitious with other entries into the record;
- c. Testimony shall comply with any time restrictions established by the presiding officer;
- d. Testimony should not be personally malicious, contain profanities, be obscene or threatening in any form;
- e. It may be required that persons wishing to give testimony will be asked to sign a statement prior to the beginning of the hearing stating their wishes to give testimony; in such cases, only those persons who have expressed such a desire will be heard;
- f. In such cases and where an allotted time has been given, a person may give his or her time to a spokesperson in order for them to have adequate time to present their testimony.

B. Written Testimony:

1. Compliance With Standards: Written testimony submitted for inclusion in the record of any public hearing shall comply with the following standards:

a. Written testimony must be submitted prior to the time announced for the hearing. No more than two (2) pages of written testimony will be accepted less than eight (8) calendar days before a hearing;

b. Written testimony shall include the signature and address of the submitter;

c. Written testimony should address the issue at hand; and

d. Written testimony should not be personally malicious.

2. Failure To Comply: If written testimony fails to comply with the aforementioned standards, the presiding officer may declare such testimony inadmissible.

1-6-6: COPIES OF OFFICIAL RECORD AVAILABLE:

Copies of material submitted for inclusion in the official record of a public hearing shall be available to interested parties upon payment of the usual charges for research and copying made by the County.

1-6-7: RULINGS BY PRESIDING OFFICER:

All rulings shall be decided by the presiding officer of any board conducting a public hearing with right of appeal to the Commissioners by any member present. "Robert's Rules of Order" shall govern the conduct of all public hearings in which the rules are applicable, and in which they are not inconsistent with the bylaws, special rules of order of the County Commissioners or of any board or commission or the laws of the State of Idaho.

Section 2: That all other portions of Bingham County Code Title 1 shall remain in full force and effect.


Section 3: This Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

PASSED AND APPROVED on this 2<sup>nd</sup> day of January, 2025.

BOARD OF COUNTY COMMISSIONERS  
BINGHAM COUNTY, IDAHO



  
Whitney Manwaring, Chairman

  
Erick Jackson, Commissioner

  
Drew Jensen, Commissioner

Attest:   
Pamela W. Eckhardt  
County Clerk



WORK SESSION REGARDING THE MCDONALDVILLE PROPERTY LEASE AGREEMENT AND APPROVAL OF THE SAME

Present: TC Mickelsen- Lessee  
Ryan Jolley- Prosecuting Attorney/County Legal Counsel  
Dusty Whited- Public Works Director

The Board held a work session in regards to the McDonaldville Property Lease Agreement.

Each section of the proposed lease was reviewed with Mr. Mickelsen and there were a few small additions/changes, which were as follows:

- 1) The County will pay to have the pump dipped, baked and the bearings checked to be sure it is in good condition prior to Spring. The bill will be sent to the county for this service.
- 2) The county will pay for the filter to be checked and be sure it is in good condition. The bill will be sent to the county for this service.
- 3) In the spring, the handlines would be looked at to be certain there were none that were ran over or broken.
- 4) If Lessee does have a chemical or fertilizer spill, the Lessee is responsible for remediating the spill.
- 5) The Lessor agrees to fix the holding pond leak prior to commencement of growing season.
- 6) Any personal property not removed by the Lessee within the sixty (60) days of the conclusion of the lease shall become property of the county without payment or reimbursement to the Lessee.

Discussion was held in regards to locking the front gate to keep any public out. The Lessee will put his own lock on the gate and the county will put a CAT lock.

Discussion was held in regards to the mainlines, wherein Mr. Mickelsen stated that he had checked and the mainline had not been drained, which could be an issue.

No further discussion.

**Decision: Commissioner Jensen moved to approve and sign the McDonaldville Farm Lease Agreement with TC Mickelsen, for a five (5) year lease of 116.99 acres. The county will pay to have the pump dipped, baked and the bearings checked, along with locking the gate. Commissioner Jackson seconded. All voted in favor. The motion carried.**

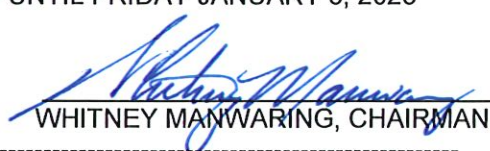
EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 10:00 a.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Jensen seconded. The Board moved out of Executive Session at 10:20 a.m.

**Decision: Commissioner Jackson moved to direct legal counsel to draft and send a letter to GeoBitmine stating that the county is terminating the lease and will no longer lease with GeoBitmine. Commissioner Jensen seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL FRIDAY JANUARY 3, 2025

  
PAMELA W. ECKHARDT, CLERK

  
WHITNEY MANWARING, CHAIRMAN

Lindsey Dalley- Commission Clerk-----

STATE OF IDAHO        )  
                              : ss.               Friday, January 3, 2025  
County of Bingham    )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:               Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

**CASH WARRANTS**

Cash Warrants were approved in the amount of \$114.00, \$114.00, \$114.00, \$189.21, for a total of \$531.21.

**PAYROLL**

Payroll Claims were approved in the amount of \$877,221.03.

**CLAIMS**

Claims were approved in the amount of \$494,072.25.

**Decision: Commissioner Jackson moved to approve and sign Cash Warrants, Claims, Administrative Forms and Personnel Action Forms for January 3, 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.**

**EXECUTIVE SESSION**

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 8:24 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 8:44 a.m.

**Decision: Commissioner Jackson moved to approve the wage increase for System Support Specialist from N22, Step 2 (\$23.82) to an N22, Step 5 (\$26.03). Commissioner Jensen seconded. The employee anniversary date will remain the same and this increase will be in effect for the January 2025 pay period. All voted in favor. The motion carried.**

**Commissioner Jensen moved to approve the wage increase for IT System Admin from N29, Step 9 (\$40.26) to an N29, Step 11 (\$42.71). Commissioner Jackson seconded. The employee anniversary date will remain the same and this increase will be in effect for the January 2025 pay period. All voted in favor. The motion carried.**

**RESOLUTION 2025-03**

The Board met to approve Bingham County Resolution 2025-03, a resolution of determination of obsolete and/or surplus property no longer of use to Bingham County, State of Idaho and authorization for private sale/donation of said property. Specific to one (1) office desk from the Assessors Office to be donated to the Harvest Foursquare Church.

**Decision: Commissioner Jensen moved to approve Bingham County Resolution 2025-03, a resolution of determination of obsolete and/or surplus property no longer of use to Bingham**

County, State of Idaho and authorization for private sale/donation of said property. Specific to one (1) office desk from the Assessors Office to be donated to the Harvest Foursquare Church. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was approved as follows:

**BINGHAM COUNTY  
RESOLUTION NO. 2025-03**

RESOLUTION OF DETERMINATION OF OBSOLETE AND/OR SURPLUS PROPERTY NO LONGER OF USE TO BINGHAM COUNTY, STATE OF IDAHO AND AUTHORIZATION FOR PRIVATE SALE/DONATION OF SAID PROPERTY (IDAHO CODE §31-829) AND FURTHER PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the Bingham County Commissioners are advised that the Assessor's Office has within their inventory one (1) office desk hereto and herein after referred to as SURPLUS PROPERTY; and

**WHEREAS**, said SURPLUS PROPERTY has been previously used by Bingham County and said SURPLUS PROPERTY is of no further use to Bingham County.

**NOW THEREFORE BE IT HEREBY RESOLVED**, by the Board of County Commissioners, Bingham County, Idaho that:

Pursuant to Idaho Code §31-829, said SURPLUS PROPERTY described above is hereby determined to be surplus and/or obsolete property, and of no further use to Bingham County, State of Idaho.

Bingham County is hereby authorized to transfer its ownership of the one (1) office desk, to the Harvest Foursquare Church.

This resolution is duly approved and adopted by the Board of County Commissioners by motion, Bingham County, State of Idaho.

DATED this 3<sup>rd</sup> day of January, 2025



**BOARD OF COUNTY COMMISSIONERS**

ATTEST:



Pamela W. Eckhardt  
Bingham County Clerk

  
Whitney Manwaring, Chairman

  
Eric Jackson, Commissioner

  
Drew Jensen, Commissioner

RESOLUTION 2025-02

The Board met to approve Bingham County Resolution 2025-02, a formal resolution declaring certain Bingham County property not necessary for use in Bingham County, Idaho, specifically for Public Works.

**Decision: Commissioner Jensen moved to approve and sign Resolution 2025-02, a formal resolution declaring certain Bingham County property not necessary for use in Bingham County, Idaho, specifically for Public Works. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was approved as follows:**

**BINGHAM COUNTY  
RESOLUTION NO. 2025-02**

A FORMAL RESOLUTION DECLARING CERTAIN BINGHAM COUNTY PROPERTY  
NOT NECESSARY FOR USE IN BINGHAM COUNTY, IDAHO

**WHEREAS**, The Bingham County Commissioners have the authority to manage county property, (Idaho Code §31-807);

**WHEREAS**, The Bingham County Commissioners have the authority to sell or offer for sale personal property not exceeding two hundred fifty dollars (\$250) in value at private sale, (Idaho Code §31-808);

**THEREFORE BE IT HEREBY RESOLVED**, by the Board of County Commissioners, Bingham County, Idaho, that the following items may be sold as excess property:

**PUBLIC WORKS**

Unit #9720    1997    Toro Z118 Lawn Mower    Model: 74105    Serial: 790167

12 Brooms

4 Cones

**DATED** this 3<sup>rd</sup> day of January 2025.

BINGHAM COUNTY COMMISSION



ATTEST:

Pamela W. Eckhardt  
Bingham County Clerk

Whitney Manwaring, Chairman

Eric Jackson, Commissioner

Drew Jensen, Commissioner

RESOLUTION 2025-4

The Board met to approve and sign Bingham County Resolution 2025-04, a formal resolution declaring certain Bingham County property not necessary for use in Bingham County, Idaho, specifically for the IT Department.

**Decision: Commissioner Jensen moved to approve and sign Bingham County Resolution 2025-04, a formal resolution declaring certain Bingham County property not necessary for use in Bingham County, Idaho, specifically for the IT Department. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was approved as follows:**

**BINGHAM COUNTY  
RESOLUTION NO. 2025-04**

A FORMAL RESOLUTION DECLARING CERTAIN BINGHAM COUNTY PROPERTY  
NOT NECESSARY FOR USE IN BINGHAM COUNTY, IDAHO

WHEREAS, The Bingham County Commissioners have the authority to manage county property, (Idaho Code §31-807);

WHEREAS, The Bingham County Commissioners have the authority to sell or offer for sale personal property not exceeding two hundred fifty dollars (\$250) in value at private sale, (Idaho Code §31-808);

THEREFORE BE IT HEREBY RESOLVED, by the Board of County Commissioners, Bingham County, Idaho, that the following items may be sold as excess property:

**IT Department**

Quantity	Type	Description	Asset ID#
15	Desktop	Dell Optiplex	Maintenance Replacment
2	Monitors	Dell	Various non-functional
1	Laptops	Dell Latitude	Varous models - maintenance replacement
3	Cameras	Axis Multi-Head	
2	Printers	HP 4200 / HP M501	Damaged and/or Non-Repearable
1	Scanner	Canon DR-2010	Damaged and/or Non-Repearable
1	Printers	DataMax Label Printer	Damaged and/or Non-Repearable


DATED this 3<sup>rd</sup> day of January 2025.



ATTEST:

  
Pamela W. Eckhardt  
Bingham County Clerk

BINGHAM COUNTY COMMISSION

  
Whitney Manwaring, Chairman

  
Eric Jackson, Commissioner

  
Drew Jensen, Commissioner



PLANNING & ZONING COMMISSION INTERVIEWS, WITH POTENTIAL APPOINTMENT

Present: Tiffany Olsen- Planning & Development Director  
Andrew Winder- Applicant for Planning & Zoning Commission  
Leif Watson- Applicant for Planning & Zoning Commission

The Board met with two (2) applicants for the current vacant Planning & Zoning Commission.


Ms. Olsen informed the Board that one of the current Planning & Zoning Commission Members had submitted his resignation and therefore there would be a second position that will become vacant the end of February.

The Board held deliberation and all Commissioners were in favor of appointing both individuals that were interviewed.

**Decision: Commissioner Jensen moved to appoint Andrew Winder (District 1) to the Planning & Zoning Commission for a three (3) year term beginning January 3, 2025 and to appoint Leif Watson (District 1) to the Planning & Zoning Commission for a three (3) year term beginning the end of February, with exact date to be determined. Commissioner Jackson seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL MONDAY, JANUARY 6, 2025

  
PAMELA W. ECKHARDT, CLERK

  
WHITNEY MANWARING, CHAIRMAN

Lindsey Dalley- Commission Clerk-----

STATE OF IDAHO        )  
                              : ss.           Monday, January 6, 2025  
County of Bingham    )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:               Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

STAFF MEETING

Present:               Pamela Eckhardt- County Clerk  
                              Michelle Trompeter- Deputy Financial Clerk  
                              Debbie Cunningham- Chief Deputy Assessor  
                              Derrick Going- Solid Waste Supervisor  
                              Jimmy Roberts- County Coroner  
                              Scott Reese- Emergency Services/Parks & Recreation  
                              Laraine Pope- Human Resources  
                              Jason Marlow- Building Maintenance  
                              Shawn Hill- Probation Department  
                              Cody Lewis- Treatment Court  
                              Jeff Gardner- Sheriff  
                              Jordyn Nebeker- Chief Deputy Sheriff

Tanna Beal- County Treasurer  
Gordon Croft- Blackfoot Chief of Police

Excused: Donovan Harrington- County Assessor  
Matt Galloway- IT Department  
Tiffany Olsen- Planning & Development Director  
Danette Miller- Elections Office  
Ryan Jolley- Prosecuting Attorney  
Sheri Landon- Courts  
Laura Lora- Payroll/Indigent Services  
Julie Buck- Extension Office

The Commissioners met with department heads and Elected Officials for the January 2025 Staff Meeting. Chairman Manwaring conducted the Staff Meeting.

Pledge of Allegiance: Chairman Manwaring conducted.

Approval of Minutes for Staff Meeting held in December 2024: There were no changes to be made. Therefore, the Staff Meeting Minutes for December were approved as written.

Special Presentation: None.

Safety Concerns: None.

Employee Years of Service Recognition: Derrick Going recognized Will Batterton for five (5) years of service to Bingham County. Derrick stated that Will was one of the first employees that he hired for the county. He is a hard worker, reliable, good with the public and is an asset to Bingham County.

Jordyn Nebeker recognized Mike Fellows for ten (10) years of service to Bingham County and stated that he is a Corporal over the court security team. Corporal Fellows is good at holding people to a standard, has a great attitude and is an asset to Bingham County.

Clerk Eckhardt recognized Chairman Manwaring for fifteen (15) years of service to Bingham County. Clerk Eckhardt stated that she appreciates Chairman Manwaring and that he can remember specific details from meetings that were held several years ago and the decision that was made. Chairman Manwaring takes detailed notes during Commissioner meetings.

Chairman Manwaring stated that it does not seem like he has been working for the county for that long but that the last few years have been challenging, with several hard decisions. He stated that he appreciates everyone and their hard work for the county.

Chairman Manwaring: Stated that he would like to wish everyone a happy new year.

Commissioner Jackson: Stated that he would also like to wish everyone a happy new year and that he is grateful to be a Commissioner and have the ability to serve the public and employees.

Commissioner Jensen: Stated that he would like to commend everyone for the hard work they do for the county and it has been a new setting for him being a County Commissioner.

Clerk Eckhardt: Introduced Michelle Trompeter, who is the new Deputy Financial Clerk, and in the week that she has been in the position, she has done a great job.

Michelle Trompeter: Stated that she was born and raised in Bingham County and is excited to be working for Bingham County.

Clerk Eckhardt added that the Oath Ceremony for newly Elected Officials will be held next Monday (January 13, 2025) at noon in Courtroom #1.

Debbie Cunningham: Had no updates at this time.

Derrick Going: Had no updates at this time.

Jimmy Roberts: Reviewed the 2024 Annual Report for the Coroners office. Coroner Roberts stated there were 181 cases in 2023 and 217 cases in 2024.

Scott Reese: Had no updates at this time.

Jason Marlow: Stated that the jail expansion project should be completed the end of next month and that the old generator has been relocated to the Road and Bridge shop.

Chairman Manwaring stated the grass at the county owned property located on Airport Road, behind the Detective/Probation Office, has been removed and gravel will be laid for additional parking. Currently the Sheriff's Office and Fire Department use this house for training purposes.

Chairman Manwaring stated the compound area for the Sheriffs Office has been relocated to the Road and Bridge shop, the fencing around the old compound area has been removed and will be used for additional parking as well.

Laraine Pope: Had no updates at this time.

Shawn Hill: No updates at this time.

Cody Lewis: Stated that the annual Christmas event was held last month, wherein the Center for Hope joined, and there were approximately eighty (80) people in attendance. It is good to see the community get involved with recovery.

Jeff Gardner: Stated that he would like to thank Jason Marlow and the Building Maintenance Staff for all of their hard work during the jail expansion project.

Tanna Beal: Stated that the tax collection season has been successful with approximately \$21 million collected.

Chief Gordon Croft: Stated that Suzanne McNeel will be retiring and Julie Conan will be the new City Clerk. The City of Blackfoot created a new position of City Administrator/Chief Financial Officer and Graham Anderson will be appointed in that position. Chief Croft added that the City of Blackfoot will also have a vacancy for Human Resources Director as Greg Austin will be retiring.

Chief Croft stated that he would like to thank the Sheriffs Office for their assistance while they are short handed on patrol and gave a brief update on the newly built animal shelter, which is set to open the end of April.

Chairman Manwaring stated next Staff Meeting is scheduled for Monday, February 3, 2025 at 8:30 a.m.

Nothing further.

#### PROBATION DEPARTMENT UPDATE

Present: Shawn Hill- Probation Department

The Board met with Shawn Hill to receive updates pertaining to the Probation Department.

DISCUSSION & DECISION REGARDING COURT ORDERED IDAHO POWER REFUND FOR 2020, 2021 AND 2022

Present: Pamela Eckhardt- County Clerk  
Tanna Beal- County Treasurer  
Debbie Cunningham- Chief Deputy Assessor  
Laura Lora- Chief Deputy Clerk/Payroll

The Board met to hold discussion and make a decision regarding court ordered Idaho Power refund for 2020, 2021 and 2022.

Treasurer, Tanna Beal, the Idaho State Tax Commission has received signed orders from the Fourth Judicial District pertaining to an appeal on operating property values for Idaho Power. A refund and/or tax credit of property taxes with interest is required for 2020, 2021 and 2022. The court ordered the Idaho State Tax Commission to lower Idaho Power's value and send revised values to the counties.

Clerk Eckhardt stated that the decision is to authorize to issue a refund and/or credit is at the county's discretion as governed by Idaho Code Section 63-1305. This section provides counties the option of giving credits for the refund amount against taxes due "in the following year." Idaho Power's tax office interprets that code to allow the counties to use 2025 taxes for credit purposes. The amount of the refund is \$427,520.78.

Clerk Eckhardt stated that the county has until December 31, 2025, to pay the amount owed. Ms. Beal suggested to pay the first year and give credit for the remaining amount owed.

Clerk Eckhardt stated \$135,683.90, could be taken out of the remittances that the taxing districts would receive from the first tax drive. Therefore, the taxing districts would be short but could recoup that money next year. Ms. Beal stated that the Idaho State Tax Commission is working to draft a letter to be sent to the taxing districts explaining what is occurring.

Clerk Eckhardt read Idaho Code Section 63-1305, which states "*the County Commissioners of the county or counties which collected the taxes may either refund taxes or apply the amount to be refunded as a credit against taxes due from the taxpayer in the following year. The County Commissioners may use a combination of both a payment and a credit to effect the refund.*"

**Decision: Commissioner Jackson moved to approve a refund payment to Idaho Power Company in the amount of \$135,683.90, to be paid by check and the remaining amount to be set as a credit for tax year 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.**

BUILDING MAINTENANCE UPDATE & PRIOR APPROVAL

Present: Jason Marlow- Building Maintenance Supervisor

The Board met with Jason Marlow to received updates pertaining to the Building Maintenance Division, along with one (1) submitted Prior Approval for Major Purchase.

Mr. Marlow gave an update in regards to the jail expansion, current projects and review of projects/work completed. A brief discussion was held in regards to the roof of the courthouse needing to be replaced within the next four (4) years and could cost approximately \$1 million dollars.

Chairman Manwaring asked Mr. Marlow if he had previous payments pertaining to service of the generator to compare. Mr. Marlow stated that he did not but would gather said information.

**There was no decision made in regards to the Prior Approval for Major Purchase of Generator Service Agreement, as the Board asked that previous invoices be pulled in order to compare cost.**

MEETING REQUESTED BY RICHARD CLAYTON TO DISCUSS PROPERTY TAXES FOR RP1419934, WITH POTENTIAL DECISION

Present: Richardt Clayton- Property owner  
Shelli Conn- Certified Appraiser  
Debbie Cunningham- Chief Deputy Assessor  
Britney Pereira- Appraiser in Training

The Board met to hold discussion in regards to the property taxes for RP1419934.

Mr. Clayton explained that he had noticed an error when he received his tax notice, wherein he had been taxed as if his home had a basement to which it does not. Mr. Clayton approached the Assessors Office and the Revaluation Division completed an inspection of the home to confirm the error. Upon completion of the inspection, the Assessors Office has cured the error but that would only be for future years and not the current taxes owed for 2024.

Mr. Clayton stated that he would request that his taxes be adjusted to remove the amount owed from the error that his home had a basement, as the amount originally taxed did not represent the accuracy of his home. Mr. Clayton stated the approximate amount that he was over taxed is \$900.00. Commission Clerk stated that the Treasurer's Office would need to calculate the new amount owed, if approved by the Board of County Commissioners.

**Decision: Commissioner Jensen moved to approve and adjust taxes for RP1419934, to reflect correction made by the Assessors Office for 2024 taxes. Commissioner Jackson seconded. All voted in favor. The motion carried.**

**Commission Clerk will send a letter to Mr. Clayton showing the amount owed after the adjustments have been made.**

ASSESSORS OFFICE UPDATE

Present: Debbie Cunningham- Chief Deputy Assessor

The Board met to receive updates pertaining to the Assessors Office, wherein Ms. Cunningham briefly reviewed the Application for tax exemption pursuant to Idaho Code Section 63-602W.

REQUEST SUBMITTED BY ALAN JACKSON, BINGHAM GROUNDWATER DISTRICT, TO TEMPORARILY PARK A WELL DRILLING RIG AND SUPPLIES AT THE BINGHAM COUNTY PUBLIC WORKS FACILITY, WITH DECISION

Present: Alan Jackson- Bingham Groundwater District  
Brett Chadwick- Bingham Groundwater District  
Tony Dixey- Bingham Groundwater District  
Adam Young- Bingham Groundwater District Board Member

The Board met to discuss the submitted request for Bingham Groundwater District to temporarily park a well drilling rig and supplies at the Bingham County Public Works Facility.

Alan Jackson stated that the Bingham Groundwater District has recently committed to a new Stipulated Mitigation Plan in order to avoid future curtailments similar to that faced in June of 2024. As part of said plan, the District has committed to aggressively increase aquifer recharge capacity in order to utilize temporary excess flows in the Snake River for aquifer enhancement. Recharge wells will be necessary to achieve District recharge goals and in order to more quickly and cost effectively develop recharge wells, the District has purchased a well drilling rig and hired staff to operate it. The District is in the process of acquiring facilities to house the rig along with the supporting equipment and supplies, but more time will be required to find a permanent location. The District would like to request space at the County's new Public

Works facility as a temporary location to store said equipment and supplies. It is anticipated that a space roughly 125' x 80' will be adequate and the District hopes to acquire a permanent facility within 6-9 months.

Brief discussion was held in regards to well drilling and plans to proceed.

Mr. Jackson stated the equipment that would be stored would include one rig, one excavator, one water tanker truck, one pickup, a gooseneck trailer, cement, grout and drill steel.

Commission Clerk explained that in speaking with County Legal Counsel, he stated that he would recommend that the Bingham Groundwater District sign a Waiver of Liability. Mr. Jackson stated that should not be an issue but that he would like to address the matter with the Bingham Groundwater District Board Members.

Chairman Manwaring stated that the parties would need to meet with the Public Works Director and Road & Bridge Supervisor, to see what location would work best for storage, if approved.

**Decision: Commissioner Jensen moved to allow Bingham Groundwater District to park their will rig and supplies at the Road and Bridge Shop, with the location being at the discretion of Public Works Director and Road & Bridge Supervisor. Commissioner Jackson seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL TUESDAY JANUARY 7, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.            Tuesday, January 7, 2025  
County of Bingham    )

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:


PRESENT:                Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

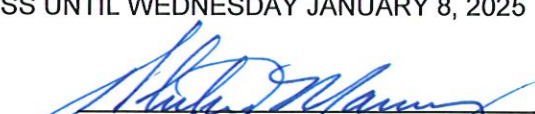
PLANNING & DEVELOPMENT

Present:                Tiffany Olsen- Planning & Development Director

The Board met with Tiffany Olsen to discuss updates within the Planning & Development Division, which included the appointment of two (2) new Planning & Zoning Commission members, the upcoming Planning & Zoning Commission agenda and a Building Division update.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY JANUARY 8, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.                Wednesday, January 8, 2025  
County of Bingham     )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:                Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

**CASH WARRANTS**

One (1) Cash Warrant was approved in the amount of \$425.00.

**INDIGENT MATTERS**

One (1) Release of Financial Assistance Lien was approved and recorded as Bingham County Instrument No. 767574.

**COLLEGE OF EASTERN IDAHO**

Four (4) Certificate of Residency documents were approved and sent to the College of Eastern Idaho for the following Bingham County student's: McKae A. Malcom, Vanae V. Turner, Whitney A. Shaw and Keylee A. Hone.

**COLLEGE OF SOUTHERN IDAHO**

One (1) Certificate of Residency document was approved and sent to the College of Southern Idaho for the following Bingham County student: Karlee T. Giannini.

**Decision: Commissioner Jensen moved to approve Cash Warrants, Claims and Administrative Documents for January 8, 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.**

**APPROVAL OF COMMISSION MINUTES FOR DECEMBER 1-13, 2024**

The Board met to approve Commission Minutes for December 1-13, 2024.

**Decision: Commissioner Jackson moved to approve Commission Minutes for December 1-13, 2024, as written. Commissioner Jensen seconded. All voted in favor. The motion carried.**

**RESOLUTION 2025-05**

The Board met to approve Bingham County Resolution 2025-05, a resolution regarding the destruction of records for the Clerks Office.

**Decision: Commissioner Jensen moved to approve Bingham County Resolution 2025-05, a resolution regarding the destruction of records for the Clerks Office. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was approved as follows:**

BINGHAM COUNTY  
RESOLUTION 2025-05

RESOLUTION REGARDING THE DESTRUCTION OF RECORDS  
FOR THE CLERKS OFFICE

WHEREAS the Bingham County Clerks Office has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Clerk's Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

Bingham County Clerk/Commissioners

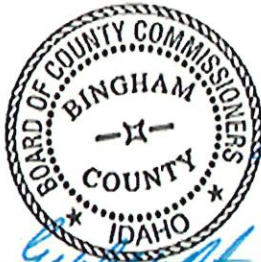
2005-2020 Tax Inquiry Forms

2007-2019 Property Tax Exemption Applications

THEREFORE, it is hereby resolved that: The Clerks Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 8 day of January 2025.

BINGHAM COUNTY COMMISSION



ATTEST:

  
Pamela W. Eckhardt  
Bingham County Clerk

  
Whitney Manwaring, Chairman

  
Eric Jackson, Commissioner

  
Drew Jensen, Commissioner



TAX INQUIRY DOCUMENTS

The Board met to approve and sign Tax Inquiry documents submitted by the County Assessor, which were as follows:

MH37IN29RE050A	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP8082300	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP2168605	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
MH8002200A	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP1158300	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP1398903	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP0465601	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP0321903	Year 2024	Homeowner signed up for Homeowners Exemption for 2024

**Decision: Commissioner Jensen moved to approve and sign the tax inquiry documents submitted by the County Assessor. Commissioner Jackson seconded.**

SHERIFFS OFFICE

Present: Jordyn Nebeker- Chief Deputy Sheriff  
Darrell Fellows- Detention Lieutenant

The Board met to receive updates from Sheriffs Office, along with other agenda items.

Chief Deputy Nebeker stated the proposed agreements are signed yearly and there have been no changes.

**Decision: Commissioner Jackson moved to approve two (2) Tower Site Agreements with Day Wireless. Commissioner Jensen seconded. All voted in favor. The motion carried.**

PUBLIC HEARING TO RECEIVE TESTIMONY IN REGARDS TO PROPOSED CODE AMENDMENTS TO BINGHAM COUNTY CODE 7-3-2 AND 7-3-3

Present: Dusty Whited- Public Works Director  
Tiffany Olsen- Planning & Development Director  
Gwen Inskeep- County Surveyor  
Troy Lenhart- Road & Bridge Supervisor

The Board held a Public Hearing to receive testimony in regards to proposed code amendments to Bingham County Code 7-3-2 and 7-3-3. Chairman Manwaring welcomed all to the meeting and introductions were held.

Mr. Whited presented proposed amendments to Bingham County Code Section 7-3-2: Mailbox Installation, location, which were as follows:

## PROPOSED ORDINANCE WORDING CHANGES:

### **7-3-2: MAILBOX INSTALLATION, LOCATION:**

A. Installation of mailboxes located in or on the public right-of-way must comply with the following requirement in the County.

1. All installation of mailboxes shall conform to United States Postal Requirements, including requirement that the front face of the mailbox be a **minimum of eight feet (8')** from edge of the asphalt or current federal requirements.

2. New Mailboxes: New mailboxes and the fill material shall be installed by the owner at his/her own expense.

3. Replacement/Relocation of Mailboxes: Replacement/relocation mailboxes and fill material shall be placed by the owner at their own expense. To encourage the replacement/relocation of existing mailboxes to conform to this chapter, Bingham County may provide the fill material by determination of the Public Works Director.

B. **In subdivisions, where mailboxes are required by the Postmaster, a central mailbox location turnout, including provisions for parcel mail that provides safe pedestrian and/or vehicular access, shall be developed which conform with the requirement that the front face of the mailbox(es) be a minimum of eight feet (8') from edge of the asphalt or meet current federal requirements.**

Discussion was held in regards to proposed amendments provided by Tiffany Olsen, specifically for 7-3-2(B), wherein she suggested it should read as follows:

B. In subdivisions, where mailboxes area required by the Postmaster, a central mailbox location turnout, shall be provided in accordance with Bingham County Road Standards Manual and provide safe pedestrian and/or vehicular access.

All were in favor of the proposed changed made by Ms. Olsen and there were no questions for county staff.

Chairman Manwaring asked if there was testimony in favor.

Tiffany Olsen stated that Planning & Development experiences a lot of conversations with engineering firms or developers on what type or mailbox or the location that it should be set and this will provide better direction to work directly with the post master.

There was no further testimony in favor.

Chairman Manwaring asked if there was testimony in neutral. There was none.

Chairman Manwaring asked if there was testimony in opposition. There was none.

The Public Hearing was closed to public testimony and the Board held deliberation.

The Board had no concerns and are in favor of the proposed amendments.

**Decision: Commissioner Jackson moved to approve the amendments to Bingham County Code Section 7-3-2, Mailbox Installation, Location. Commissioner Jensen seconded. All voted in favor. The motion carried.**

Next, Mr. Whited explained proposed amendments to Bingham County Code 7-3-3: Approaches and Intersections, which were as follows:

**Current Ordinance Wording: (Removal of)**

**7-3-3: APPROACHES AND INTERSECTIONS:**

A. Any street that is classified on the Bingham County Official Functional County Road Classification Map as an arterial, major collector, minor collector, local County roads, cul-de-sacs and dead-ends, shall be controlled by distances between approaches and from intersections. All approaches and intersections shall meet the sight distance and spacing standards shown in the ~~Bingham County Approach Spacing Standards and/or the~~ Bingham County Road Standards Manual.

B. This road classification of different county roads may change from time to time. This will depend on growth and needs of the county. The official classification will be the status of the road as it is classified on the Official County Map. This official county map is the base map maintained on the county records. This map is updated to the state on a regular basis. (Ord. 2002-05, 6-27-2002; amd. 2018 Code; Ord. 2019-08, 7-15-2019; Ord. 2022-07, 3-2-2022)

There were no questions for county staff.

Chairman Manwaring asked if there was testimony in favor. There was none.

Chairman Manwaring asked if there was testimony in neutral. There was none.

Chairman Manwaring asked if there was testimony in opposition. There was none.

The Public Hearing was closed to public testimony and the Board held deliberation.

The Board had no concerns and are in favor of the proposed amendments

**Decision: Commissioner Jensen moved to approve the amendments to Bingham County Code Section 7-3-3: Approaches and Intersections. Commissioner Jackson seconded. All voted in favor. The motion carried.**

**PUBLIC WORKS**

Present:           Dusty Whited- Public Works Director  
                      Troy Lenhart- Road & Bridge Supervisor

The Board met with Dusty Whited to receive updates pertaining to the Public Works Division.

PUBLIC MEETING TO OPEN SEALED BIDS FOR TYPE 3 MICRO-SURFACING MIX MATERIAL

Present: Dusty Whited- Public Works Director  
Troy Lenhart- Road & Bridge Supervisor  
Bryan Warner- Geneva Rock  
Mayor Barrett- City of Aberdeen  
Tiffany Olsen- Planning & Development Director

The Board held a Public Meeting to open sealed bids for Type 3 Micro-Surfacing Mix Material. Chairman Manwaring welcomed all to the meeting and introductions were held.

The sealed bids were opened as follows:

Intermountain Slurry Seal	\$2.67 unit price	Total: \$1.335 Million
Geneva Rock	\$3.10 unit price	Total: \$1.55 Million
VSS International	\$1.97 unit price	Total: \$985,000.00
American Pavement Preservation	\$2.56 unit price	Total: \$1.28 Million
Morgan Pavement	\$2.20 unit price	Total \$ 1.1 Million

These bids will be reviewed by our Public Works Director and Legal Counsel. An award will be made at a later date.

REQUEST TO WAIVE COMMERCIAL BUILDING PERMIT FEES FOR THE CITY OF ABERDEEN-  
REQUESTED BY LARRY BARRETT- CITY OF ABERDEEN MAYOR

Present: Larry Barrett- City of Aberdeen Mayor  
Tiffany Olsen- Planning & Development Director  
Dusty Whited- Public Works Director  
Troy Lenhart- Road & Bridge Supervisor

The Board met to hold discussion and make a decision in regards to the request submitted by Mayor Larry Barrett, City of Aberdeen, to waive the commercial building permit fees.

Mayor Barrett explained that the amount to be waived would be \$1,963.59, specifically for an ADA Restroom to be installed at Wahlen Park in Aberdeen.

Ms. Olsen stated she had no input in regards to the request but would like the Board to know that when working with the City of Firth and the Eastern Idaho Sewer District, those entities had paid the full permit fees.

The Board had no concerns in regards to the request.

**Decision: Commissioner Jensen moved to waive the commercial building permit fees for the City of Aberdeen in the amount of \$1,963.59. Commissioner Jackson seconded. All voted in favor. The motion carried.**

HUMAN RESOURCES

Present: Laraine Pope- Human Resources Director  
Tiffany Olsen- Planning & Development Director  
Dusty Whited- Public Works Director

The Board met with Laraine Pope to discuss updates within the Human Resources Division, which included current recruitments, new hires, recent resignations and other miscellaneous updates.

MEETING TO SIGN FINAL PLAT FOR HIDDEN MEADOWS SUBDIVISION

Present: Tiffany Olsen- Planning & Development Director  
Dusty Whited- Public Works Director  
Chris Nelson- Hidden Meadows  
Gwen Inskeep- County Surveyor  
Spence Ward- HLE

The Board met to approve and sign the Final Plat for Hidden Meadows Subdivision.

Commissioner Drew Jensen recused himself from the decision making for items pertaining to Hidden Meadows Subdivision, as he served on the Planning & Zoning Commission and heard the item.

**Decision: Commissioner Jackson moved to approve and sign the Final Plat for Hidden Meadows Subdivision. Chairman Manwaring seconded. Both voted in favor. The motion carried.**

ACCEPTANCE OF 320 N POTOMAC DRIVE, 315 W SUNRISE WAY, 305 N MEADOW VIEW DRIVE AND 310 HARVEST WAY, WITH APPROVAL OF RESOLUTION 2025-01

The Board met to approve Bingham County Resolution 2025-01, a resolution authorizing acceptance of 320 N Potomac Drive, 315 W. Sunrise Way, 305 N meadow Drive and 310 W. Harvest Way, in Bingham County, Idaho.

**Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2025-01, a resolution authorizing acceptance of 320 N Potomac Drive, 315 W. Sunrise Way, 305 N meadow Drive and 310 W. Harvest Way, in Bingham County, Idaho. Chairman Manwaring seconded. Both voted in favor. The motion carried and said resolution was approved as follows:**

**BINGHAM COUNTY  
RESOLUTION NO. 2025-01**

A RESOLUTION AUTHORIZING ACCEPTANCE OF 320 N. POTOMAC DRIVE, 315 W. SUNRISE WAY, 305 N. MEADOW VIEW DRIVE & 310 W. HARVEST WAY, IN BINGHAM COUNTY, IDAHO

**WHEREAS**, The Bingham County Commissioners have the authority to accept and confirm the dedication of a road right-of-way to be open for public travel, (Idaho Code § 50-1313);

**WHEREAS**, The Record of Survey for the Hidden Meadows Subdivision, was recorded in the Bingham County Clerk's Office as Instrument Number 767572 and is attached as Exhibit "A", along with a site plan map created by HLE Engineering; and

**WHEREAS**, The Bingham County Public Works Director has acknowledged that Bingham County Road Standards have been met and recommends that 320 N. Potomac Drive, 315 W. Sunrise Way, 305 N. Meadow View Drive and 310 W. Harvest Way, be accepted; and

**THEREFORE, BE IT HEREBY RESOLVED**, at a Public Meeting held on January 8, 2025, the Board of County Commissioners of Bingham County, Idaho, in the interest of the public, accepted 320 N. Potomac Drive, 315 W. Sunrise Way, 305 N. Meadow View Drive and 310 W. Harvest Way .

**SIGNED** this 8<sup>th</sup> day of January 2025.



ATTEST:

Pamela W. Eckhardt  
Bingham County Clerk

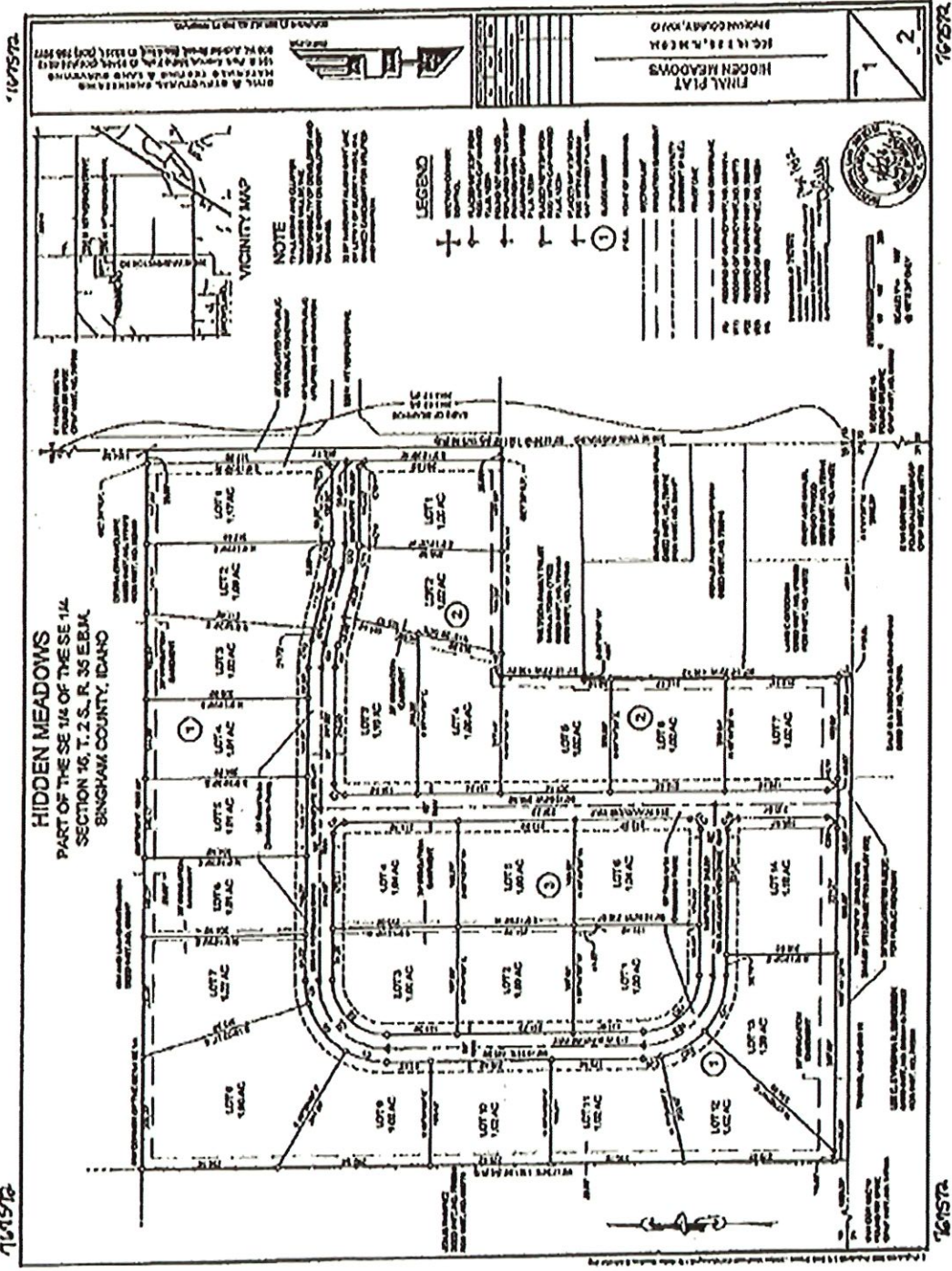
BINGHAM COUNTY COMMISSION

Whitney Manwaring, Chairman

Eric Jackson, Commissioner

\_\_\_\_\_  
Drew Jensen, Commissioner

"EXHIBIT A"



**HIDDEN MEADOWS**  
PART OF THE SE 1/4 OF THE SE 1/4  
SECTION 16, T. 2 S., R. 35 E. S. 16.  
BINGHAM COUNTY, IDAHO

**OWNER'S DEDICATION**  
I, the undersigned, do hereby dedicate to the public use of the State of Idaho, the following described land, to-wit:

Part of the SE 1/4 of the SE 1/4 of Section 16, Township 2 North, Range 35 East, of the Bingham Meridian, Bingham County, Idaho, containing 20.00 acres, more or less, as shown on the plat hereunto attached.

That the said land is to be used for the purpose of a public park, and that the said land is to be held in trust for the people of the State of Idaho, and that the said land is to be managed and controlled by the Bingham County Board of Commissioners, subject to the approval of the State of Idaho.

Witness my hand and the seal of said County, this 15th day of December, 2025.

*[Signature]*  
County Clerk

**TREASURERS CERTIFICATE**  
I, the undersigned, Treasurer of Bingham County, Idaho, do hereby certify that the amount of \$100,000.00, which is the amount of the bond required by the provisions of the laws of the State of Idaho, has been paid into the Treasury of said County, and that the same is available for the purpose of the dedication of the land described in the foregoing plat.

*[Signature]*  
Treasurer

**CERTIFICATE OF APPROVAL**  
I, the undersigned, Clerk of Bingham County, Idaho, do hereby certify that the following described land is the same as that described in the foregoing plat, and that the same is available for the purpose of the dedication of the land described in the foregoing plat.

*[Signature]*  
Clerk

**ACKNOWLEDGMENT**  
On this 15th day of December, 2025, at Boise, Idaho, I, the undersigned, Clerk of Bingham County, Idaho, do hereby acknowledge the execution of the foregoing plat by the parties thereto, and that the same is a true and correct copy of the original.

*[Signature]*  
Clerk

**OWNER'S CERTIFICATE**  
I, the undersigned, do hereby certify that the foregoing plat is a true and correct copy of the original, and that the same is available for the purpose of the dedication of the land described in the foregoing plat.

*[Signature]*  
Owner

**RECORDERS CERTIFICATE**  
I, the undersigned, Recorder of Bingham County, Idaho, do hereby certify that the foregoing plat has been recorded in my office, and that the same is a true and correct copy of the original.

*[Signature]*  
Recorder

**COUNTY APPROVAL**  
The plat was duly approved and signed by the Board of Commissioners of Bingham County, Idaho, on this 15th day of December, 2025.

*[Signature]*  
County Clerk

**ZONING APPROVAL**  
The undersigned, Zoning Administrator of Bingham County, Idaho, do hereby certify that the foregoing plat is in compliance with the zoning laws of said County, and that the same is available for the purpose of the dedication of the land described in the foregoing plat.

*[Signature]*  
Zoning Administrator

**COUNTY SURVEYORS APPROVAL**  
I, the undersigned, Surveyor of Bingham County, Idaho, do hereby certify that the foregoing plat is a true and correct copy of the original, and that the same is available for the purpose of the dedication of the land described in the foregoing plat.

*[Signature]*  
Surveyor

**SURVEYORS NARRATIVE**  
The purpose of this survey is to establish the boundaries of the land described in the foregoing plat, and to show the location of the same within the Bingham County Meridian. The survey was conducted on this 15th day of December, 2025, and the results are shown on the foregoing plat.

*[Signature]*  
Surveyors

**SURVEYORS CERTIFICATE**  
I, the undersigned, do hereby certify that the foregoing plat is a true and correct copy of the original, and that the same is available for the purpose of the dedication of the land described in the foregoing plat.

*[Signature]*  
Surveyors

**FINAL PLAT**  
HIDDEN MEADOWS  
BINGHAM COUNTY, IDAHO

*[Signature]*  
Surveyors

7/25/25

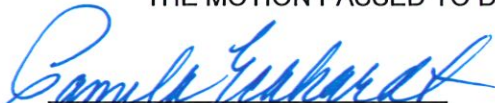


APPROVAL & SIGNING OF PARTIAL SATISFACTION OF DEVELOPMENT AGREEMENT FOR HIDDEN MEADOWS SUBDIVISION

The Board met to approve and sign a Partial Satisfaction of Development Agreement for Hidden Meadows Subdivision.

**Decision: Commissioner Jackson moved to approve and sign a Partial Satisfaction of Development Agreement for Hidden Meadows Subdivision. Chairman Manwaring seconded. Both voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL FRIDAY JANUARY 10, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.               Friday, January 10, 2025  
County of Bingham    )

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT:               Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$1,080.00 and \$34,900.04, for a total of \$35,980.04.

CLAIMS

Claims were approved in the amount of \$347,368.22.

PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

New Employee Status Sheet:               Deputy Coroner  
  Building Inspector

Salary Increase Form:                       Maintenance Supervisor  
  Detention Deputy  
  Parks Foreman  
  Equipment Operator in Training  
  Equipment Operator in Training  
  Appraiser  
  Equipment Operator in Training  
  Scale House Operator  
  System Support Specialist  
  Equipment Operator

Bailiff  
Deputy Court Clerk  
Mechanic  
Detention Corporal  
Deputy Treasurer  
Deputy Court Clerk  
Equipment Operator  
Detention Deputy  
System Support Specialist  
Motor Vehicle Specialist

COLLEGE OF EASTERN IDAHO

The Board approved two (2) Certificate of Residency, which was sent to the College of Eastern Idaho, for the following Bingham County students: Thaddeus A. Legowik and Teegan Z. Thomas.

COLLEGE OF SOUTHERN IDAHO

The Board approved one (1) Certificate of Residency, which was sent to the College of Southern Idaho, for the following Bingham County student: Aaron A. Blackburn.

**Decision: Commissioner Jensen moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms for January 10, 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.**

APPROVAL OF COMMISSION MINUTES FOR DECEMBER 18-31, 2024

The Board met to approve Commission Minutes for December 18-31, 2024.

Chairman Manwaring confirmed that Commissioner Jackson and Commissioner Jensen had reviewed the proposed minutes and there were no changes to be made.

**Decision: Commissioner Jensen moved to approve the Commission Minutes for December 18-31, 2024. Commissioner Jackson seconded. All voted in favor. The motion carried.**

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 8:35 a.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Jensen seconded. The Board moved out of Executive Session at 9:15 a.m.

**Decision: No decision to be made.**

THE MOTION PASSED TO DISMISS UNTIL MONDAY JANUARY 13, 2025

\_\_\_\_\_  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.               Monday, January 13, 2025  
County of Bingham    )

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT:               Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

TREASURERS OFFICE

Present:               Tanna Beal- County Treasurer

The Board met with Tanna Beal to receive updates pertaining to the Treasurers Office.

THE MOTION PASSED TO DISMISS UNTIL TUESDAY JANUARY 14, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.               Tuesday, January 14, 2025  
County of Bingham    )

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:


PRESENT:               Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

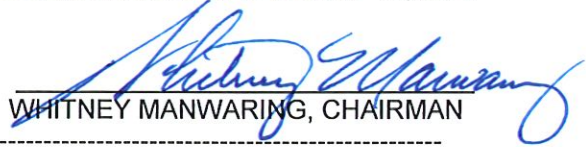
EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 1:16 p.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 1:30 p.m.

Decision: No decision was made.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY JANUARY 15, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.                Wednesday, January 15, 2025  
County of Bingham    )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:                Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

**CASH WARRANTS**

Cash Warrants were approved in the amount of \$63,261.23 and \$2,916.97, for a total of \$66,178.20.

**COLLEGE OF EASTERN IDAHO**

The Board approve two (2) Certificate of Residency documents, which were sent to the College of Eastern Idaho, for the following Bingham County students: David O. Coleman and Andrea G. Berg.

**Decision: Commissioner Jackson moved to approve Cash Warrants, Claims and Administrative Documents for January 15, 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.**

**TAX INQUIRY DOCUMENTS**

The Board approved Tax Inquiry documents, which were as follows:

RP2007300	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP2028400	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP2030602	Year 2024	Homeowner signed up for Homeowners Exemption for 2024
RP5000700	Year 2024	Homeowner signed up for Homeowners Exemption for 2024

**Decision: Commissioner Jensen moved to approve Tax Inquiry documents as submitted by the County Assessor. Commissioner Jackson seconded. All voted in favor. The motion carried.**

**PRIOR APPROVAL- BUILDING MAINTENANCE**

Present:                Jason Marlow- Building Maintenance Supervisor

The Board met to review the submitted Prior Approval for Major Purchase of a fire alarm panel. Mr. Marlow explained that he had not received any quote documentation for this purchase. Harris Company was working on the remodel project and ran into issues reprograming the fire panel. Mr. Marlow then called in Teton Fire, who worked with Harris Company on the issue and concluded that the fire alarm panel is only seeing up to 130 devices and there are 180 devices. Therefore, there is a good amount of devices that are not working properly. The panel recognizes the devices but if the devices were to go into alarm, they would

not go off properly. It is in the motherboard itself and therefore, a new fire alarm panel was ordered due to this being a safety issue. Mr. Marlow was informed that the cost of the panel itself is approximately \$1,200.00 and labor cost is approximately \$3,600.00 but again he had not received documentation showing said cost.

Mr. Marlow stated the panel is updated, will be serviceable and will have technical support in moving forward.

Chairman Manwaring stated that due to the safety issue and this purchase being an emergency item, it needs to be done. Commissioner Jensen and Commissioner Jackson concurred.

**Decision: Commissioner Jensen moved to approve the Prior Approval for Major Purchase for a fire alarm panel. Said purchase is in the approximate amount of \$5,000.00. Mr. Marlow will prepare a Prior Approval form and list the specific fund in which this purchase is to be paid from. Commissioner Jackson seconded. All voted in favor. The motion carried.**

#### SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff

The Board met to receive updates within the Sheriffs Office, which included jail expansion project and jail population.

#### PUBLIC WORKS

Present: Troy Lenhart- Road & Bridge Supervisor

The Board met to receive updates within the Public Works Division, along with other agenda items.

Discussion was held in regards to the award letter for the contract for micro-surfacing, wherein Chairman Manwaring stated that VSS International was the lowest bid at \$985,000.00 at \$1.97 per yard.

**Decision: Commissioner Jackson moved to approve and sign the award letter for the contract for micro-surfacing material for \$985,000.00 at \$1.97 per yard. Commissioner Jensen seconded. All voted in favor. The motion carried.**

**Commissioner Jackson amended his motion to add that the Type 3 Micro-Surfacing Road Application Contract be approved and signed. Commissioner Jensen seconded. All voted in favor. The motion carried.**

Brief discussion was held in regards to dash camera footage and a presentation was shown to the Board in regards to the same. Road and Bridge is continuing to gather information for potential purchase of dash cameras to be used on all vehicles for Road and Bridge.

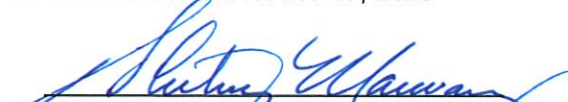
#### EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 10:12 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:27 a.m.

**Decision: Commissioner Jackson moved to approve the wage increase for the IT Director to N32, Step 2 (\$89,158.12), effective for the January paycheck and therefore the individual will receive wage increases every other year. Commissioner Jensen seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL FRIDAY JANUARY 17, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                                  : ss.               Friday, January 17, 2025  
County of Bingham    )

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT:               Chairman Manwaring  
                                  Commissioner Jackson  
                                  Commissioner Jensen  
                                  Lindsey Dalley- Commission Clerk

**CLAIMS**

Claims were approved in the amount of \$252,001.35.

**PERSONNEL ACTION FORMS**

The Board approved Personnel Action Forms, which were as follows:

New Employee Status Sheet:	Unpaid Auxiliary/Reserve Deputy Coroner Detention Deputy
Employee Status Sheet:	System and Administrator Network System Support Specialist
Salary Increase Form:	Sheriff's Admin Assistant Deputy Clerk/Elections Director Lieutenant/ IT Director

**Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms, for January 17, 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.**

**BINGHAM COUNTY SUNDAY EXEMPT PERMIT**

The Board met to approve a Bingham County Sunday Exempt Permit for Pinedale Lanes for events to be held on February 9, 2025 and February 23, 2025.

**Decision: Commissioner Jensen moved to approve a Bingham County Sunday Exempt Permit for Pindale Lanes for events to be held on February 9, 2025 and February 23, 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.**

## BINGHAM COUNTY ALCOHOL BEVERAGE CATERING PERMIT

The Board met to approve a Bingham County Alcohol Beverage Catering Permit for Colonial Inn, for an event to be held on February 14, 2025.

**Decision: Commissioner Jackson moved to approve a Bingham County Alcohol Beverage Catering Permit for Colonial Inn, for an event to be held on February 15, 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.**

## ELECTION OF BOARD CHAIRMAN AND REVIEW/DECISION PERTAINING TO COUNTY PER DIEM AND MILEAGE

Present: Pamela Eckhardt- County Clerk

The Board met to hold election of Board Chairman and to review/make a decision pertaining to county per diem and mileage.

**Decision: Commissioner Jensen moved to re-appoint Commissioner Manwaring as the Chairman of the Board, for two more years. Commissioner Jackson seconded. All voted in favor. The motion carried.**

Discussion was held in regards to the state increase for mileage reimbursement and per diem. Clerk Eckhardt recommended increasing mileage reimbursement from \$.40 to \$.50 per mile and per diem from \$12.00 for breakfast, \$12.00 for lunch and \$22.00 for dinner to \$15.00 for breakfast, \$15.00 for lunch and \$25.00 for dinner.

The Board was in favor of the recommendation of Clerk Eckhardt.

**Decision: Commissioner Jensen moved to approve the increase for mileage reimbursement from \$.40 to \$.50 per mile and per diem from \$12.00 for breakfast, \$12.00 for lunch and \$22.00 for dinner to \$15.00 for breakfast, \$15.00 for lunch and \$25.00 for dinner, which is approved by Resolution 2025-06. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was approved as follows:**

## RESOLUTION NO. 2025-06

### Payment of County Employee Travel Expenses

WHEREAS, the Board of County Commissioners of Bingham County, Idaho, (Board) is empowered to manage the finances of Bingham County;

AND WHEREAS, it is necessary from time to time for employees and Elected Officials of Bingham County to attend meetings, schooling and other travel on behalf of Bingham County;

AND WHEREAS, employees of the County, by submitting expense claims for travel, are to be reimbursed at a rate set by the Board;

AND WHEREAS, the Board deems it appropriate to set the amount to be reimbursed for expenses related to travel on County business, effective for claims submitted on or after January 17, 2025, as follows:

1. \$.50 per mile reimbursement if an employee chooses to use their personal vehicle.
2. A per diem allowance for travel that involves an overnight stay of \$55.00 per diem while traveling either in-state or out-of-state, allocated as follows: \$15.00 for breakfast; \$15.00 for lunch; and, \$25.00 for dinner.
3. If an employee travels to an area where they are unable to cover their per diem expenses within the above limits, then the employee can submit receipts of actual costs for consideration by their Supervisor, Department Head, or the County Commissioners.
4. If travel by a County employee on County business includes a required meal with a set amount that is over and above the meal allowance, then the higher amount can be allowed if approved by the appropriate supervisor, department head, or Elected Official. This is not intended to apply to meals that are a part of a registration fee.
5. If circumstances of the travel require that the employee be in an airport or on an airplane during a meal time, and the employee is not able to purchase a meal within the allotted meal allowance, then an amount higher than the meal allotment may be paid upon submission of a proof of payment receipt and upon approval by the supervisor, department head, or elected official.

THEREFORE, BE IT RESOLVED, that the Bingham County Board of Commissioners set the following policy for reimbursement of work-related travel expenses for County employees, effective for claims submitted on or after January 17, 2025, as follows:

1. \$.50 per mile reimbursement if an employee chooses to use their personal vehicle.



2. \$55.00 per diem (or portion of day as applicable) for three (3) meals, while traveling both in- state and out-of-state that requires an overnight stay, allocated as follows: \$15.00 for breakfast; \$15.00 for lunch; and, \$25.00 for dinner.
3. If travel by a County employee on County business includes a required meal with a set amount that is over and above the meal allowance, then the higher amount can be allowed if approved by the appropriate supervisor, department head, or elected official. This is not intended to apply to meals that are a part of a registration fee.
4. If circumstances of the travel require that the employee be in an airport or on an airplane during a meal time, and the employee is not able to purchase a meal within the allotted meal allowance, then an amount higher than the meal allotment may be paid upon submission of a proof of payment receipt and upon approval by the supervisor, department head, or Elected Official.


THIS RESOLUTION SUPERCEDES RESOLUTION NO. 2023-20 DATED JANUARY 9, 2023.


DATED this 17<sup>th</sup> day of January, 2025.




ATTEST:

  
 Pamela W. Eckhardt  
 Bingham County Clerk.

  
 Whitney Manwaring, Chairman

  
 Eric Jackson, Commissioner

  
 Drew Jensen, Commissioner

THE MOTION PASSED TO DISMISS UNTIL TUESDAY JANUARY 21, 2025



PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.                Tuesday, January 21, 2025  
County of Bingham     )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:                Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

**PLANNING & DEVELOPMENT**

Present:                Tiffany Olsen- Planning & Development Director

The Board met with Tiffany Olsen to received updates pertaining to the Planning & Development Division and to hold discussion regarding the Agriculture Protection Act.

Ms. Olsen reviewed the proposed verbiage pertaining to the Agriculture Protection Act. A Public Hearing will be held at a later date to receive public testimony in regards to the proposed ordinance.

Ms. Olsen reviewed the schedule for the Planning & Zoning Commission and updates within the Building Division.

**REQUEST SUBMITTED BY TED HENDRICKS TO DISCUSS POTENTIAL PARTNERSHIP WITH THE CITY OF SHELLEY FOR TECHNOLOGY AND INNOVATION CENTER**

Present:                Ted Hendricks

The Board met with Ted Hendricks to discuss the potential partnership with the City of Shelley for a Technology Innovation Center and potential appointment of Commissioner Drew Jensen to the Board.

Mr. Hendricks explained during the pandemic, the federal government determined it was necessary to financially assist local governments and businesses in economic development activities. There was funding made available to companies through a bill commonly known as the Chips Act for the development of technology to remain and grown in the United States versus to heavily relying on foreign companies. Idaho's very own company, Micron, located in Boise, received a substantial award to build additional chip manufacturing facilities in the Boise area. Other funding programs to build innovation and technology concepts became available for collaboration efforts to apply for financial assistance to help the technology and innovation sectors across the United States. Organizations and companies across the United States applied for these monies, including organizations within Idaho. The City of Shelley was approached with a concept or idea to create such an economic development endeavor. This collaboration effort included higher educations, the business community, local government, and other interested parties. It also included the establishment of a concept or white paper that was submitted to funding agencies for consideration.

The City of Shelley contracted with Full House Production, LLC, owned and operated by Mr. Hendricks and his wife, to lead this effort.

Mr. Hendricks explained that he and his wife approached the City of Shelley to determine interest in establishing a technology or innovation centered project concept that would be sponsored by a municipal partnership along with higher education and the business sector. The City of Shelley did agree and there were applications submitted to the United States Department of Agriculture Rural Development for funding of a tech innovation project concept. The funding as awarded in the amount of \$20,000.00 and the City of Shelley committed \$10,000.00, for a total of \$30,000.00.

The project scope of work included the establishment of an economic development organization that represented not only Shelley but the surrounding county area that could facilitate the aforementioned group, including higher education, the business sector, and local government. The project was well received by the funding agencies involved, and their representatives indicated that more funding could be made available to move the proposal forward into a future stage where decisions could occur in building and locating a tech innovation concept, including an innovation technology park that would establish land owned and operated by the collaboration committee and made available after all necessary infrastructure components could be established, i.e., water, sewer, roads, power, natural gas, and fiber.

Mr. Hendricks stated the other concept would be to facilitate building an innovation technology center that could house new startups, existing businesses, and companies with the intent to establish certification programs in technology-related sectors, thereby creating new job opportunities. One such company, Porter House Inc., located in Shelley provides technology training certifications to its students. After approximately a six-month educational training program, graduating students seek employment in the high-tech fields. These certification programs prepare viable candidates to receive jobs that make a sustainable family wage. Other high-tech companies would include training programs and certifications that could better facilitate their needs for employment opportunities. The concept of a technical training center or technical high school has been explored in area in Southeast Idaho and has been very successful. That is also something that could be considered during this process.

Mr. Hendricks stated in moving forward they are now seeing to complete the organizational charter of the economic development company that has been established and registered with the State of Idaho by appointing members to the Shelley Technical Innovation Collaboration Committee and assigning responsibilities. Mr. Hendricks stated that the Board would like to invite Bingham County to participate with the City of Shelley and Southeastern Idaho in the completion and establishment of this second phase, which would include appointing a Board Member as well as contributing along with the City of Shelley of financial means for the phase of this endeavor.

Mr. Hendricks stated they anticipate on contracting with architects and engineers to help develop not only proposals but also cost estimates and schematic designs for a better decision-making environment. This would move the project forward to seek funding for the construction phase once all of the information was made available for the build-out. The funding for construction would come from federal and state agencies, along with approximately 25% local match. A proposed project of this magnitude may cost in the neighborhood of \$3-5 million.

The innovation and technology campus training and facilitation park or a technology/innovation building could make available space for certification or educational programs along with providing business consulting and rental space, along with the potential to expand technical training in the local high school to facilitate job opportunities in tech programs that are currently not available in the area.

Chairman Manwaring stated as far as funding, the county would not be able to participate this year due to other projects wherein funding had been committed but this item could be reviewed during the next budget season. He stated that he would be in favor of appointing Commissioner Jensen to serve on the Board and drafting a letter of support or letter of intent.

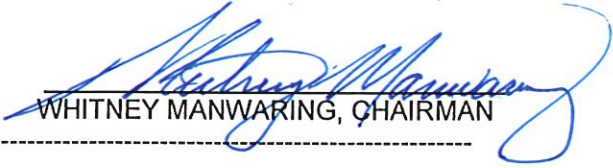
Commissioner Jackson and Commissioner Jensen were also in favor.

**Decision: Commissioner Jackson moved to appoint Commissioner Drew Jensen to the Board for the Shelley Innovation and Technology Center and when needed, the county will draft and sign a letter of intent. Chairman Manwaring seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY JANUARY 22, 2025



PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                                  : ss.                Wednesday, January 22, 2025  
County of Bingham    )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:                Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

COLLEGE OF EASTERN IDAHO

One (1) Certificate of Residency was approved and sent to the College of Eastern Idaho for the following Bingham County student: Freya M. Dahlquist.

COLLEGE OF WESTERN IDAHO

One (1) Certificate of Residency was approved and sent to the College of Western Idaho for the following Bingham County student: Freya M. Dahlquist.

COLLEGE OF SOUTHERN IDAHO

Two (2) Certificate of Residency documents were approved and sent to the College of Southern Idaho for the following Bingham County student's: Hayde E. Castro and Freya M. Dahlquist.

**Decision: Commissioner Jensen moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms for January 22, 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.**

APPROVAL OF COMMISSION MINUTES FOR JANUARY 1-17, 2025

The Board met to approve and sign Bingham County Commission Minutes for January 1-17, 2025. Chairman Manwaring confirmed with Commissioner Jackson and Commissioner Jensen had reviewed the proposed minutes and that there were no changes to be made.

**Decision: Commissioner Jackson moved to approve the Commission Minutes for January 1-17, 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.**

SHERIFFS OFFICE

Present: Sergeant Chad Kent- Bingham County Sheriffs Office  
Chief Deputy Jordyn Nebeker- Bingham County Sheriffs Office  
Lieutenant Gary Yancey- Bingham County Sheriffs Office

The Board met to received updates within the Sheriff's Office, along with other agenda items.

Discussion was held in regards to the Prior Approval for Major Purchase of two (2) Bee III Vehicle Radar Unit Assemblies from MPH Industries. Said purchase is in the amount of \$5,209.52, with the cost split between Fund: 05-09-802-0050 in the amount of \$5,000.00 (Aberdeen Capital Equipment) and Fund: 05-02-08-02-0050 in the amount of \$209.52 (Sheriffs Office- Capital Equipment).

**Decision: Commissioner Jensen moved to approve the Prior Approval for Major Purchase of two (2) Bee III Vehicle Radar Unit Assemblies from MPH Industries. Said purchase is in the amount of \$5,209.52, with the cost split between Fund: 05-09-802-0050 in the amount of \$5,000.00 (Aberdeen Capital Equipment) and Fund: 05-02-08-02-0050 in the amount of \$209.52 (Sheriffs Office- Capital Equipment). Commissioner Jackson seconded. All voted in favor. The motion carried.**

Discussion was held in regards to Annual Vehicle Lease Payment for Contract #'s: 105635, 105636 ABD, 105637, 105638, 105639, 105640, 105641, 105655, 105656, 105657, Deficiency Balance for 69504, 70201, and 70202. This is for ten (10) annual lease payments on the above reference lease contracts, and three (3) deficiency balances for the estimated cost of \$190,008.23.

Said payments are to be paid from funds as follows:

\$16,176.26	05-02-801-00 (Capital Vehicle)
\$19,344.00	05-09-801-00 (Aberdeen Capital Vehicle)
\$8,488.00	Fund 9137 (Sheriff's Revolving Trust)

**Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of Annual Vehicle Lease Payments in the estimated amount of \$190,008.23 and are to be paid from funds as follows:**

\$16,176.26	05-02-801-00 (Capital Vehicle)
\$19,344.00	05-09-801-00 (Aberdeen Capital Vehicle)
\$8,488.00	Fund 9137 (Sheriff's Revolving Trust)

**Commissioner Jensen seconded. All voted in favor. The motion carried.**

Discussion was held in regards to the invoice from Haddon's Fencing for work completed on the new Sheriffs Office impound lot. Said invoice was in the amount of \$15,063.38 and is to be paid from PILT Fund: 50-00-559-00.

**Decision: Commissioner Jensen moved to approve payment of the invoice to Haddon's Fencing in the amount of \$15,063.38, which is to be paid from the PILT Fund: 50-00-559-00. Commissioner Jackson seconded. All voted in favor. The motion carried.**

PUBLIC WORKS

Present: Dusty Whited- Public Works Director  
Troy Lenhart- Road & Bridge Supervisor  
Jake Poulsen- Keller Associates

The Board met with Dusty Whited to discuss updates within the Public Works Division, along with other agenda items.

Jake Poulsen gave an update regarding the progress on the application for a PROTECT Grant. Discussion was held in regards to holding a workshop for stakeholders to discuss wildfire and flood mitigation resiliency plan and evacuation route, which should include all cities within Bingham County, School Districts, and all emergency services. Mr. Poulsen stated that he would draft a letter for notice of said meeting and would provide to Commission Clerk to mail to all stakeholders.

Next, discussion was held in regards to the Geo Local Road Mileage Report, which is signed yearly. Mr. Whited stated there were 5.29 miles added to the lane miles.

**Decision: Commissioner Jackson moved to approve and sign the Geo Local Road Mileage Report as presented by Mr. Whited. Commissioner Jensen seconded. All voted in favor. The motion carried.**

Next, discussion was held in regards to the Credit Application for Purcell Tire and Service, wherein Mr. Whited stated that this entity bought out Jakes Tire and Oil. Therefore, a new Credit Application is needed.

**Decision: Commissioner Jensen moved to approve the Credit Application for Purcell Tire and Service. Commissioner Jackson seconded. All voted in favor. The motion carried.**

REQUEST SUBMITTED BY LISA PHELPS FOR APPROVAL OF A SECOND PARTIAL SATISFACTION OF DEVELOPMENT AGREEMENT FOR RIVER RUN ESTATES, DIVISION 2 AND A PARTIAL SATISFACTION OF DEVELOPMENT AGREEMENT FOR RIVER RUN ESTATES, DIVISION 4

Present: Tiffany Olsen- Planning & Development Director  
Lisa Phelps- River Run Estates Subdivision  
Dusty Whited- Public Works Director  
Gwen Inskeep- County Surveyor

The Board met to discuss the request submitted by Lisa Phelps for approval of a Second Partial Satisfaction of Development Agreement for River Run Estates, Division 2 and a Partial Satisfaction of Development Agreement for River Run Estates, Division 4.

Ms. Olsen explained the first request is for a Second Partial Satisfaction of Development Agreement for River Run Estates, Division 2. The county entered into a Development Agreement with Kaleb & Lisa Phelps on May 10, 2023 and recorded on July 3, 2023. This Development Agreement set out the rolls and responsibilities for the Developer to complete and provided a financial guarantee in the amount of \$355,454.30.

On January 3, 2024, a Partial Satisfaction of Development Agreement was brought before the Board indicating that a portion of the required improvements had been completed. There was a one-year warranty that remained on the two newly constructed roads, 695 East River Road and Shotgun Road, wherein that one-year warranty has exhausted and Public Works has performed and inspection of both roads, wherein both roads met approval.

Ms. Olsen stated there is one other condition that has not been satisfied last January in relation to the irrigation system, wherein the Developers had a plan to have the irrigation completed and inspected in the Spring but that did not occur and is anticipated to occur this Spring. That is the last outstanding improvement that has not been completed.

The request today on behalf of Kaleb and Lisa Phelps is to return \$59,062.38 and will hold the remaining \$1,080.00, which will be released after the irrigation is verified and the warranty period has been exhausted.

Ms. Phelps stated that the irrigation is complete but needs to be inspected and accepted.

**Decision: Commissioner Jackson moved to approve and sign the Second Partial Satisfaction of Development Agreement for River Run Estates, Division 2. Commissioner Jensen seconded. All voted in favor. The motion carried.**

Next, discussion was held in regards to the request for Partial Satisfaction of Development Agreement for River Run Estates, Division 4.

Ms. Olsen explained that River Run Estates, Division 4, request is a Partial Satisfaction of Development Agreement, which represents the same information other than instead of a county road, it is a private road. That Development Agreement was entered and recorded on March 12, 2024 and the Developer is Turfco, LLC, wherein Kaleb Phelps is the sole member and manager of that company. The Developer provided a check as a financial guarantee in the amount of \$5,639.37 for the improvements. This Development Agreement had three (3) special conditions, which all were met and approved.

**Decision: Commissioner Jensen moved to approve and sign the Partial Satisfaction of Development Agreement for River Run Estates, Division 4. Commissioner Jackson seconded. All voted in favor. The motion carried.**

**DISCUSSION REGARDING CORONERS OFFICE SPACE WITHIN THE COURTHOUSE ANNEX BUILDING & DISCUSSION REGARDING PARKING AREA FOR MOBILE MORGUE UNIT**

Present: Jimmy Roberts- County Coroner  
Tiffany Olsen- Planning & Development Director  
Gwen Inskeep- County Surveyor  
Becca Freeburne- Vocational Rehabilitation

The Board met with Jimmy Roberts to discuss the Coroners Office space within the Courthouse Annex building and the current issues.

Discussion was held in regards to the change of use and noise disruptions that have occurred within the office currently being leased. Mr. Roberts stated that it is extremely challenging to complete reports, hold zoom meetings and meetings with a decedents family when there is loud noise and disruptions.

Ms. Freeburne stated that the company she works for also leases an office space and has the same concerns.


**Decision: Commissioner Jensen moved to direct Legal Counsel to draft a 60-day notice termination letter, from February 1, 2025, for Royals Journeys LLC, due to change of use, services and the disruptiveness to the work environment. Commissioner Jackson seconded. All voted in favor.**

A brief discussion was held in regards to potential parking space and power, in the event that the mobile morgue unit is to be deployed.

Chairman Manwaring suggested looking into space close to the old Sheriffs Office impound lot and that there would need to be research done to see if this space would be feasible.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY JANUARY 24, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk

  
WHITNEY MANWARING, CHAIRMAN



STATE OF IDAHO        )  
                              : ss.               Friday, January 24, 2025  
County of Bingham     )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:               Chairman Manwaring  
                              Commissioner Jackson  
                              Lindsey Dalley- Commission Clerk  
EXCUSED:               Commissioner Jensen

**CASH WARRANTS**

Cash Warrants were approved in the amount of \$58,263.79, \$160.00, \$121,999.03 and \$63,761.86, for a total of \$244,184.68.

**CLAIMS**

Claims were approved in the amount of \$1,167,543.76.

**PERSONNEL ACTION FORMS**

The Board approved Personnel Action Forms, which were as follows:

New Employee Status Sheet:        Probation Drug Testing Tech  
  Detention Deputy  
Salary Increase Form:                Circuit Breaker Clerk

**Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms for January 24, 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.**

**DISCUSSION REGARDING POWER REQUIREMENTS OF SERVER ROOM AND CURRENT ISSUES RECENTLY DISCOVERED, WITH POTENTIAL DECISION**

Present:                Jason Marlow- Building Maintenance  
                              Matt Galloway- IT Director

The Board met to hold discussion in regards to power requirements of the server room and current issues recently discovered, with potential decision.

Matt Galloway stated that he has been working with Jason Marlow as he has been purchasing IT equipment, wherein it has been discovered that the amount of electrical power available is not sufficient. The best option is to update from a single-phase circuit to a three-phase circuit, which would give a more stable power feed. In order to switch to a three-phase circuit, the universal power supply will need to be updated. Mr. Galloway stated in order to switch this out, everything needs to be shut off, including all servers, equipment and the last time this occurred it took approximately eight (8) hours for everything to reconnect and several months to get everything working properly. This is a massive undertaking and the IT Department will need to coordinate with the Idaho Supreme Court and all of their equipment within the courtrooms. Mr. Galloway stated that he would rather do the entire project at once rather than in phases due to the time it takes and making sure that everything is working properly.

Mr. Galloway further explained the approximate cost to fix this issue will be between \$85,000.00 to \$100,000.00. Discussion was held in regards to the cost of this project and Mr. Galloway explained his concern as this cost was not anticipated nor was it placed in his budget. Mr. Galloway stated that he has two-line items that he could gather funding for this project but would have to potentially place the upgrade of the county telephone system on hold until next budget year and replacement of some desktops for some departments. Mr. Galloway stated this project is high priority and that there is no larger issue that the IT Department has than this project and he could commit \$50,000.00 for the project and is hopeful that he could get assistance with the remaining. Chairman Manwaring stated that the remaining could potentially come from PILT and asked Mr. Galloway to gather bids for the project and contact the Commission Clerk once those are collected, to schedule a meeting for further discussion and decision to proceed.

Mr. Marlow stated that he could potentially assist with \$7,000.00 to \$10,000.00 for this project.

**Decision: Commissioner Jackson moved to direct Matt Galloway- IT Director, to gather quotes for the universal power supply upgrade to complete the entire project at once rather than in phases. Commissioner Jensen seconded. All voted in favor. The motion carried.**

**APPROVAL & SIGNING OF AGREEMENT WITH CITY OF ABERDEEN FOR IT SERVICES**

Present: Matt Galloway- IT Director

The Board met to approve and sign an Agreement between Bingham County and City of Aberdeen for IT Services.

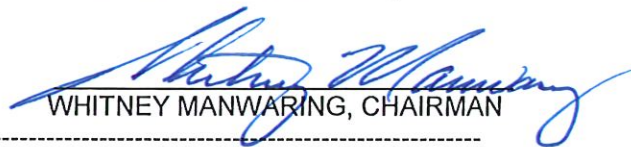
Mr. Galloway stated there were no changes made except the 3% increase and explained that this is an agreement that is signed yearly.

**Decision: Commissioner Jackson moved to approve and sign the Agreement between Bingham County and the City of Aberdeen for IT Services. Chairman Manwaring seconded. Both voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL MONDAY JANUARY 27, 2025



PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                                  : ss.               Monday, January 27, 2025  
County of Bingham    )

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT:               Chairman Manwaring  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk  
Via Phone:             Commissioner Jackson

**EXECUTIVE SESSION**

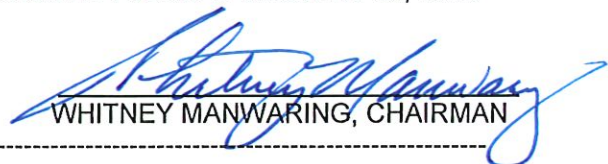
The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding

pending/imminently likely litigation. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 9:24 a.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Jensen seconded. The Board moved out of Executive Session at 10:15 a.m.

**Decision: No decision was made.**

THE MOTION PASSED TO DISMISS UNTIL TUESDAY JANUARY 28, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.                Tuesday, January 28, 2025  
County of Bingham    )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:                Chairman Manwaring  
                              Lindsey Dalley- Commission Clerk  
Via Phone:             Commissioner Jackson  
                              Commissioner Jensen

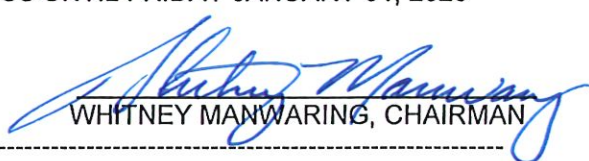
**EXECUTIVE SESSION**

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 10:00 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:20 a.m.

**Decision: Commissioner Jensen moved to advise Clerk Eckhardt to request signed confirmation of acceptance of the 10-day extension pertaining to the records request and redactions to be made. Commissioner Jackson seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL FRIDAY JANUARY 31, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )  
                              : ss.                Friday, January 31, 2025  
County of Bingham    )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:                Chairman Manwaring  
                              Commissioner Jensen  
                              Commissioner Jackson  
                              Lindsey Dalley- Commission Clerk

## CLAIMS

Claims were approved in the amount of \$102,113.33.

## PAYROLL CLAIM

Payroll Claims were approved in the amount of \$863,660.06.

## CASH WARRANTS

Cash Warrants were approved in the amount of \$327,582.68 and \$3,754.14, for a total of \$331,336.82.

## ALCOHOL LICENSE

The Board met to approve two (2) Alcohol Beverage Licenses, for the following Bingham County businesses:

Melina's Restaurant  
Tokyo Japanese Steakhouse and Sushi  
Transfer of Ownership for Teton House

**Decision: Commissioner Jackson moved to approve the Alcohol Licenses for Melinas Restaurant, Tokyo Japanese Steakhouse and Sushi and Transfer of Alcohol License for Teton House. Commissioner Jensen seconded. All voted in favor. The motion carried.**

## DISCUSSION & POTENTIAL DECISION REGARDING A COUNTY CELL PHONE PLAN

Present: Tiffany Olsen- Planning & Development Director  
Matt Galloway- IT Director  
Julie Buck- Extension Office  
Jimmy Roberts- County Coroner  
Scott Reese- Emergency Management/Parks & Recreation  
Jordyn Nebeker- Chief Deputy Sheriff  
Tanna Beal- County Treasurer  
Pamela Eckhardt- County Clerk  
Laura Lora- Payroll/Chief Deputy Clerk  
Ryan Jolley- Prosecuting Attorney  
Donavan Harrington- County Assessor  
Gwen Inskeep- County Surveyor  
Zoom: Shawn Hill- Probation Supervisor  
Mark Gough- Probation Department  
Mary Reyes- Probation Department

The Board met to hold discussion in regards to a potential county cell phone plan.

Chairman Manwaring explained that the potential of starting a county cell phone plan rather than cell phone stipends has been a discussion held for some time but since there have been several instances wherein cell phone records were hard to obtain for a Public Records Request, he would like to obtain input from all department heads and elected officials.

**Decision: Commissioner Jensen moved to allow Matt Galloway to proceed with gathering information pertaining to a county cell phone plan, have a form created for those who choose to continue receiving a cell phone stipend. Commissioner Jackson seconded. All voted in favor. The motion carried.**

Chairman Manwaring added that each department head or elected official are to create a list of how many phones will be needed for their department and who will be getting a new number or transferring their telephone number and provide that list to Lindsey Dalley, Commission Clerk.

CLAIMS FOR THE PREVIOUS MONTH WERE APPROVED AS FOLLOWS:

Current Expenses .....	\$620,221.96	Weeds .....	\$6,379.72
Road & Bridge .....	\$274,216.96	Emergency Communication.....	\$10,151.95
Airport.....	\$30.89	Road & Bridge Special	
Justice Fund .....	\$585,506.95	Project.....	\$16,084.62
District Court.....	\$77,729.09	Waterways.....	\$1,491.60
Preventative Health.....	\$7,000.00	Opioid Abatement.....	\$12,435.67
Parks & Recreation .....	\$8,294.47	Treatment Court Fund.....	\$6,916.78
Revaluation.....	\$47,412.36	Consolidated Elections.....	\$4,373.58
Solid Waste .....	\$242,351.61	PILT.....	\$260,623.68
Veterans Memorial.....	\$1,307.52		

THE MOTION PASSED TO DISMISS UNTIL MONDAY FEBRUARY 3, 2025

PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN